

The Galilee Baptist Church
Date Posted: May 18, 2021 — Until Position Filled
Categories: Media/Technology
Job Description - Multi-Media Ministry Leader

Job Type:

Part-Time to Full Time Hours: 25 - 40/hours per week
Supervisor: Senior Pastor or Designee

Position Description:

The ideal candidate will lead efforts to achieve the purpose of Galilee Baptist Church through technology: "Taking Jesus to Others". This role will require a firm understanding of our church's mission and vision. The ideal candidate will have experience running an organization's technology efforts. The candidate will be a Christian social media professional to help engage with our Community through a variety of social media platforms. Work with all Galilee Baptist Church employees and volunteers, to effectively promote and execute departmental/church-wide events and programs.

Position Responsibilities:

Provide leadership campus wide in all areas of audio, lighting, video needs and direction of Film/Video, Arts/Communication, and Web updates.

Consistently provide training opportunities for Media Ministry volunteers.

Serve as the church's brand manager, responsible for safeguarding how the church's brand is portrayed in all communications pieces.

Create a system of quality control for all the communication the church produces (from web copy, emails, printed products to videos).

Develop and adhere to a budget for the church's technological needs.

Serve as part of the church's leadership team, helping to inform decisions with an understanding of communications needs.

Will perform other duties as assigned.

Skills/Qualifications:

Should be a born-again believer in Jesus Christ, engaged in a growing and deepening relationship with Him, and living in submission to His Lordship.

Should possess the requisite education, training, and/or experience in the area of sound, lighting, and video production to meet the current needs and future direction of this Ministry.

Must have extensive experience in video production (this includes composition, editing, production, direction of videos to be used in services, ministries, special events and publicity).

Must possess professional maturity, good communication skills both written/verbal, and attentiveness to details.

Proficiency in marketing.

Attributes:

Attitude of responsiveness and flexibility. Able to work and train volunteers in a church environment.

Reliable, punctual and goal oriented.

Detail oriented

Can effectively organize, prioritize and lead multiple projects

Can efficiently manage a production schedule

Can responsibly manage a budget allocated for the media ministry

Works well under pressure

Competencies:

Proficiency in Mac iOS

Proficiency in Adobe CS6 (Illustrator, Photoshop, Premiere & After Effects)

Proficiency with streaming to Zoom, Facebook, Youtube, and other social platforms (I.E. Wirecast, Restream, Streamyard, etc.)

Qualified candidates should submit a cover letter, resume, and employment application via mail or by email to the following: galilee@gbckazoo.org

Attention: Trustee Chair
The Galilee Baptist Church
1216 N. Westnedge Ave. Kalamazoo, MI 49007

Must be willing to submit to a criminal background check and sign a confidentiality agreement.
All new hires of Galilee Baptist Church are subject to a 90-day probationary period.